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## UNIVERSITY CONTRACT AWARD – MULTIPLE PROVIDERS

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DATE ISSUED: August 10, 2017

COMMODITY: **Professional Services for the Deaf and Hard of Hearing**

CONTRACT#: UC-18-KA050417-8

FOR: University of Connecticut, the UConn Health Center and CCPG (as noted below)

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Payment Terms: See below

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### TERMS OF CONTRACT:

- A. The University of Connecticut or using agency will issue either an individual purchase order or a blanket purchase order for services.
- B. The term of this contract shall be from August 10, 2017 to August 9, 2020 with options to renew for two (2) additional one (1) year terms.

1 <sup>st</sup> Extension	8/10/2020 to 8/9/2021
2 <sup>nd</sup> Extension	8/10/2021 to 8/9/2022
Additional Extension	8/10/2022 to 6/30/2023

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### Purchasing Agent:

Kristin Allen

Email: [kristin.allen@uconn.edu](mailto:kristin.allen@uconn.edu)

Multiple Award to 18 providers

### Vendor and Fee Information:

#### 1) **Access Communications, LLC (extended to CCPG)**

40 Bay Street

Guilford, CT 06437

Contact: Pattie Faulkner

Phone: (203) 410-2389 or (203) 410-2541

Email: [accessco1@yahoo.com](mailto:accessco1@yahoo.com)

Payment Terms: Net 30

Provides: Communication Access Realtime Translation (CART) Services

Description of service and all included costs:

- \$150.00 per hour class time for Actual in-class writing time
- \$150.00 per day preparation fee

- \$30.00 per hour of on-campus non-class time
- \$30.00 per hour of class time
- \$150.00 per day fee for “no-show”
- Hourly fee billed in ½ hour increments after 1<sup>st</sup> hour \$150.00
- Hourly service for more than 1 student per class \$75.00 per hour of class time
- Rough Edit transcript service more than 1 student per class \$15.00 per hour of class time

Less than 24-hour cancellation notification \$150.00

## 2) Access Resource LLC (DBA Karen Lynn Skow) (extended to CCPG)

70351 N Long Lake Dr

Saint James Minnesota, 56081-4484

Phone: (507) 327-1080

E-mail: [services@access-resource.com](mailto:services@access-resource.com)

Payment Terms: 2% 15 Days, Net 45 Days

<b>Description of service</b>	<b>Price</b>
Remote CART Captioning (classroom, meetings, events)	
Monday through Friday between the hours of 8am-5pm ET	\$120/hour
Monday through Friday including hours outside of 8am-5pm ET or on Saturday or Sunday	\$130/hour
* Hourly rate includes up to one hour of prep time per class or event - no extra charge \$0	
* Lightly-Edited Realtime File can be sent upon completion of class/event - no extra charge \$0	
* One-hour minimum required, then billing in 15-minute intervals after the first hour	
 Remote Stadium Captioning	
Monday through Friday between the hours of 8am-5pm ET	\$120/hour
Monday through Friday including hours outside of 8am-5pm ET or on Saturday or Sunday	\$130/hour
* Hourly rate includes up to one hour of prep time per class or event - no extra charge \$0	
* Varying between sports, events will be scheduled with block of hours expected per game and billed in 15-minute intervals if event goes longer than blocked time	
 Remote C-Print Captionist Services (classroom, meetings, events)	
Monday through Friday between the hours of 8am-5pm ET	\$90/hour
Monday through Friday including hours outside of 8am-5pm ET or on Saturday or Sunday	\$100/hour
* Hourly rate includes up to one hour of prep time per class or event - no extra charge \$0	
* Lightly-Edited Realtime File can be sent upon completion of class/event - no extra charge \$0	
* One-hour minimum required, then billing in 15-minute intervals after the first hour	
 Transcript Support - (See Description on Page 5)	\$60/half-hour
Monday through Sunday	
>> Half-hour minimum required, then billing in 15-minute intervals after the first half-hour	
Special Projects or Events	
* A detailed quote will be provided in situations that fall under special projects or events as	

rates may vary and unique services may be required.

\* Onsite Captioning can be provided, but follows the process for special projects or events

Additional Charges:

Remote Streaming Services Fee \$10/hour

\* Only billed when a streaming service is used that has a charge connected with it

Highly Technical Classes or Events  
(such as graduate-level classes, for example) \$10/hour

### 3) A La CARTe Connection, LLC (Extended to CCPG)

11200 SW 8<sup>th</sup> Street

Miami, FL 33199

Phone: (305) 348-3532

Email: [gmalvare@fiu.edu](mailto:gmalvare@fiu.edu)

Provides: A La CARTe Connection, LLC provide remote CART services to students for their semester long classes.

Description of services and all included costs:

Payment Terms

Description of service and all included costs	Price
Remote CART-using Streamtext	\$81/hour
Remote CART-using Streamtext Adobe Pod	\$90/hour

All Additional Services/Costs:

Captioning of multimedia \$3.50/video minute

#### Value-Added Offerings

A La CARTe Connection LLC tests with the consumers directly to free up disability resources. A La CARTe Connection LLC encourage sending a letter to the professor detailing what remote CART is and how it works and answer any questions related to the services that are being provided so professors have a better understanding. A La CARTe Connection LLC gives free webinars to clients detailing items such as compliance, new laws, and things that are of great value to disability resource centers. Also provided are multimedia captioning and transcribing services, offering prompt turnaround and accuracy.

### 4) Caity MacFarland, NIC (Extended to CCPG)

139 N Main Street

West Hartford, CT 06107

Phone: (860) 899-1209

Email: [macfarlane.caity@gmail.com](mailto:macfarlane.caity@gmail.com)

Payment Term: Net 30

Provides: Sign Language Interpreting services

Description of service and all included costs:

Hourly rate of \$63.00 per hour with a two-hour minimum.

Travel time is a portal-to portal calculation unless otherwise arranged

Parking reimbursement is billed.

Any incidentals incurred for an assignment will be billed for reimbursement.

Cancellation will be billed for a severance period the equivalent of two weeks of course meeting time. Prep time will not be billed during these two weeks.

Ongoing assignments will be billed for the class session as originally contracted.

#### 5) Classroom Captioning (extended to CCPG)

18635 Arrowwood Drive

Monument, CO 80132

Contact: Melissa Lauser

Phone: (314) 666-9875

Email: [melissal@classroomcaptioning.com](mailto:melissal@classroomcaptioning.com)

Payment Terms: Net 30

Provides: Communication Access Realtime Translation (CART) Services

Description of service and all included costs:

- Classroom Remote CART Services \$65.00 per hour
- Premier Remote CART Services (appropriate for graduate-level courses and non-classroom use) \$105.00 per hour

Additional Services/Fees:

- Finished Transcript \$35.00 per hour
- Weekend or U.S. Holiday Surcharge Base fee + 50%
- Off Hours Surcharge (11:00 PM – 7:00 AM ET) Base Fee + 25%
- Scheduling request within two business days Base Fee + 25%
- Net 45 days payment terms 3% surcharge
- Long-term storage of class transcripts \$50/year
- Word cloud based on all transcripts for a class \$50/word cloud
- Compilation of all class transcripts into a single document with index and glossary \$195/document

#### 6) CODA Link-CONN, Inc. (Extended to CCPG)

160 Batterston Dr.

New Britain, CT 06053

Contact: Philip Malara

Phone: (860) 682-4499

Email: [codalinkincct@gmail.com](mailto:codalinkincct@gmail.com)

Payment Terms: Net 30

Provides: On-Site ASL Interpreting Services

Description of service and all included costs:

- ASL on-site Interpreting Services – 2 Hour Minimum \$85.00/hour
- Travel: if roundtrip for interpreter is more than 40 miles \$ .535 per mile
- Teamed interpreting for classes longer than 2 hours in length. 4 hour minimum, 2 per interpreter \$85.00/hour
- Weekend Classes \$90.00/hour
- After hours: if class is after 7:00 pm \$90.00/hour

The rates for interpreting services are based on a two-hour initial fee. Services are billed according to the time that was scheduled (blocked) and confirmed. Any overage is billed at the Unscheduled Rate in 30 minute increments. Blocked time refer to beginning and end time (including breaks, lunch, etc.)

Cancellation/No-Show Policy - The customer is responsible for 100% of fees for the entire amount of time that was scheduled (blocked) and confirmed if cancellation is less than 24-hours prior to an assignment. The customer is responsible for calling CODA Link-CONN, Inc. during regular business hours to cancel all appointments. CODA Link-CONN, Inc. does not accept cancellations from the deaf consumer or interpreter. If the deaf consumer is a “no-show”, the billing party is responsible for 100% of fees for the amount of time that was scheduled (blocked) and confirmed and this includes cancellation by the deaf consumer. The interpreter is required to remain on site for 30 minutes unless other arrangements have been agreed upon by CODA Link-CONN, Inc. and the customer. The interpreter will require a signature on the verification form to confirm they were present as requested. If CODA Link-CONN, Inc. is informed by the customer of the cancellation 24-hours before the assignment, the responsible party will not be billed.

**7) CoSignCT, LLC (Extended to CCPG)**

34 Shelley Road  
Middletown, CT 06457  
Contact: Leslie Warren  
Phone: (860) 306-5665  
Email: [lawcrdr@gmail.com](mailto:lawcrdr@gmail.com)  
Payment Terms: Net 30

Provides: ASL Interpreting Services

Description of service and all included costs:

- In Person ASL interpreting services all inclusive for interpreters traveling less than 20 miles one-way to the assignment \$115.00/hour
- For any interpreter who resides more than 30 miles from any assignment site, there will be a travel fee of \$55.00/hour of travel time in addition to the stated rate \$55.00/hour
- In such cases where an interpreter is brought in from such a distance that overnight accommodations must be provided, CoSignCT, LLC will bill the customer for such accommodations at cost. These two additional costs will be discussed and authorized prior to the related assignment being filled. Pass through at cost
- A series of assignments, as with a class for an entire semester,

or a long term sub need consisting of 20 hours or more guaranteed will qualify the customer for a discounted rate (additional travel charges may still apply).

\$100.00/hour

**8) Karasch & Associates (extended to CCPG)**

1646 West Chester Pike  
 West Chester, PA 19382  
 Contact: Joe Alberici  
 Phone: (800) 621-5689 Ext. 122  
 Email: [jalberici@karasch.com](mailto:jalberici@karasch.com)  
 Payment Terms: Net 30

Provides: Remote CART, C-Print, Broadcast captioning, Off-Line, Audio Description

Description of service and all included costs:

Remote C-Print for individual - Standard Curriculum - 8 am to 6 pm	\$59.00 per hour, 1 hour minimum
Remote C-Print for individual - Standard Curriculum - 6 pm to 8 am	\$69.00 per hour, 1 hour minimum
Remote C-Print for individual - Standard Curriculum - weekend	\$69.00 per hour, 1 hour minimum
Remote C-Print for individual - Graduate, Medical, Technical Curriculum - 8 am to 6 pm	\$69.00 per hour, 1 hour minimum
Remote C-Print for individual - Graduate, Medical, Technical Curriculum - 6 pm to 8 am	\$79.00 per hour, 1 hour minimum
Remote C-Print for individual - Graduate, Medical, Technical Curriculum - weekend	\$79.00 per hour, 1 hour minimum
Remote CART for individual - Standard Curriculum 8 am to 6 pm	\$89.00 per hour, 1 hour minimum
Remote CART for individual - Standard Curriculum 6 pm to 8 am	\$99.00 per hour, 1 hour minimum
Remote CART for individual - Standard Curriculum - weekend	\$99.00 per hour, 1 hour minimum
Remote CART for individual - Graduate, Medical, Technical Curriculum 8 am to 6 pm	\$99.00 per hour, 1 hour minimum
Remote CART for individual - Graduate, Medical, Technical Curriculum 6 pm to 8 am	\$109.00 per hour, 1 hour minimum
Remote CART for individual - Graduate, Medical, Technical Curriculum - weekend	\$109.00 per hour, 1 hour minimum
Remote CART for individual online class - Standard Curriculum 8 am to 6 pm	\$89.00 per hour, 1 hour minimum
Remote CART for individual online class - Standard Curriculum 6 pm to 8 am	\$99.00 per hour, 1 hour minimum

Remote CART for individual online class - Standard Curriculum - weekend	\$99.00 per hour, 1 hour minimum
Remote CART for individual online class - Graduate, Medical, Technical Curriculum 8 am to 6 pm	\$99.00 per hour, 1 hour minimum
Remote CART for individual online class - Graduate, Medical, Technical Curriculum 6 pm to 8 am	\$109.00 per hour, 1 hour minimum
Remote CART for individual online class - Graduate, Medical, Technical Curriculum - weekend	\$109.00 per hour, 1 hour minimum
Remote CART for group- Standard Curriculum 8 am to 6 pm	\$124.00 per hour, 1 hour minimum

Remote CART for group - Standard Curriculum 6 pm to 8 am	\$134.00 per hour, 1 hour minimum
Remote CART for group - Standard Curriculum - weekend	\$134.00 per hour, 1 hour minimum
Remote CART for group - Graduate, Medical, Technical Curriculum 8 am to 6 pm	\$134.00 per hour, 1 hour minimum
Remote CART for group - Graduate, Medical, Technical Curriculum 6 pm to 8 am	\$144.00 per hour, 1 hour minimum
Remote CART for group - Graduate, Medical, Technical Curriculum - weekend	\$144.00 per hour, 1 hour minimum
Remote CART for group online class or streaming event- Standard Curriculum 8 am to 6 pm	\$124.00 per hour, 1 hour minimum
Remote CART for group online class or streaming event - Standard Curriculum 6 pm to 8 am	\$134.00 per hour, 1 hour minimum
Remote CART for group online class or streaming event - Standard Curriculum - weekend	\$134.00 per hour, 1 hour minimum
Remote CART for group online class or streaming event - Graduate, Medical, Technical Curriculum 8 am to 6 pm	\$134.00 per hour, 1 hour minimum
Remote CART for group online class or streaming event - Graduate, Medical, Technical Curriculum 6 pm to 8 am	\$144.00 per hour, 1 hour minimum
Remote CART for group online class or streaming event -Graduate, Medical, Technical Curriculum - weekend	\$144.00 per hour, 1 hour minimum
Remote Sign Language for individual - Standard Curriculum - 8 am to 6 pm	\$79.00 per hour, 1 hour minimum
Remote Sign Language for individual - Standard Curriculum - 6 pm to 8 am	\$89.00 per hour, 1 hour minimum
Remote Sign Language for individual - Standard Curriculum - weekend	\$89.00 per hour, 1 hour minimum
Remote Sign Language for individual - Graduate, Medical, Technical Curriculum - 8 am to 6 pm	\$89.00 per hour, 1 hour minimum

Remote Sign Language for individual - Graduate, Medical, Technical Curriculum - 6 pm to 8 am	\$99.00 per hour, 1 hour minimum
Remote Sign Language for individual - Graduate, Medical, Technical Curriculum - weekend	\$99.00 per hour, 1 hour minimum
Offline Captioning of Pre-Recorded Videos - Lecture Quality	\$2.00 per minute, 15 minute minimum
Offline Captioning of Pre-Recorded Videos - Verbatim Quality	\$3.35 per minute, 15 minute minimum
Transcription - Lecture Quality	\$90.00 per hour, 1 hour minimum
Transcription - Verbatim Quality	\$120.00 per hour, 1 hour minimum

## 9) LifeBridge Community Services

475 Clinton Avenue  
 Bridgeport, CT 06605  
 Contact: Elizabeth Campbell  
 Phone: (888) 676-8554  
 Email: [ecampbell@lifebridgect.org](mailto:ecampbell@lifebridgect.org)  
 Payment Terms: 2% 15, Net 45

Provides: On-Site Sign Language Interpreting Services

Description of service and all included costs:

- Undergraduate Level/Medical \$85 per hour three hour minimum per assignment/client \$255 first 3 hours
- Graduate Class/Legal \$90 per hour three hour minimum per assignment/client \$270 first 3 hours
- Emergency/Weekend \$110 per hour three hour minimum per Assignment/client \$330 first 3 hours
- Holiday \$130 per hour three hour minimum per assignment/client \$390 first 3 hours
- After hours/On call hospitals \$130 per hour three hour minimum per assignment/client \$390 first 3 hours

Emergency rate applies to requests less than 24 business day notice, weekends, holidays or requests made for assignments after 10 pm or before 7 am. All rates are billed in 15 minute increments after the first 3 hours based on the duration of the scheduled request.

Cancellation with less than 48-business hours notice will be billed for the three hours minimum or duration of the request, whichever is longer.

## 10) Linda Pelletier, PhD (extended to CCPG)

150 Webster Road  
 Union, CT 06076  
 Phone: (860) 841-2749  
 Email: [linpelletier@yahoo.com](mailto:linpelletier@yahoo.com)



Payment Terms: 2% 15, Net 45

Provides: On-Site ASL Sign Language Interpreting Services

Description of service and all included costs:

Hourly rate of \$67.00 per hour with a two hour minimum and billable to the closest half hour.

Travel time is at the same rate of \$67.00 per hour, billable to the closest half hour.

Mileage is charged round trip \$.48 per mile.

All parking fees apply and will be billed accordingly.

Cancellation of assignments is billable if notification is made within two business days (Monday through Friday).

Two week notification is required for any ongoing assignments such as courses or requests that are made for more than 15 weeks.

### 11) Mary Geffert

7 Stonebridge Road

Oxford, CT 06478

Phone: (203) 605-5674

Email: [mairs@aol.com](mailto:mairs@aol.com)

Payment Terms Net 30

Provides: On-Site ASL Sign Language Interpreting Services

Description of service and all included costs:

Hourly rate of \$65.00 per hour with a two hour minimum.

Travel time is billed, portal to portal, at the same time.

Mileage is billed at the CT state rate.

Parking and any additional travel fees will be billed as they are accrued.

Cancellation for one off assignments, cancellation with 48 business hours is required, else UConn is billed for the total time scheduled (less travel time). For semester-long assignments, two weeks' cancellation is required. If classes are dropped mid semester, class time (less travel time) will be billed for the two weeks after cancellation is received.

### 12) Partners Interpreting (Extended to CCPG)

11 Robert Toner Blvd., Ste 5 # 316

North Attleboro, MA 02763

Contact: Roxanne Gauvin

Phone: (508) 699-1477

Email: [roxanneg@partnersinterpreting.com](mailto:roxanneg@partnersinterpreting.com)

Payment Terms: Net 30

Provides: On-Site ASL Sign Language Interpreting Services, Translation services, CART Remote Captioning, Video Remote Interpreting (VRI)

Description of service and all included costs:

General: M-F 8a-5p	\$98/hr; 2 hr minimum, 30 min increments
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<i>Night/Weekend: M-F 5p-8a; Sat, Sun, Holidays and business hours requests under 48 hours notice</i>	\$115/hr; 2 hr minimum, 30 min increments
Travel time for interpreters traveling 1.5 hrs or more one way will be charged RT travel at the general rate of interpreting	
Remote CART	
General Rate	\$115 per hour, 1 hour minimum, 15 minute increments
Special Rate (Foreign Language) ** Languages available: Czech, Dutch, French, German, Latin, Norwegian, Polish, Portuguese, Spanish, Swedish	\$160 per hour, 1 hour minimum, 15 minute increments
Cprint	
General Rate	\$65 per hour, 1 hour minimum, 30 minute increments
VRI	
ASL	On-Demand \$2.75/min Pre-Scheduled \$2.25/min
Spoken Language	On-Demand \$1.45/min Pre-Scheduled \$1.25/min
Post production captioning	
Transcription only	\$2.25 per minute 5-minute minimum per video or audio file Standard: 2-day turnaround time 24 hour or less turnaround time Rush (6 hour or less): add \$1.00 per minute
Captioning File Creation (Ex. SRT, SCC, XML)	\$3.75 per minute 5-minute minimum per video Standard: 3-day turnaround time Rush (24 hour or less): add \$1.00 per minute Transcript included
Encoded Captioned Video (Open Captions burned in Video)	\$4.30 per minute 5-minute minimum per video Standard: 3-day turnaround time Rush (24 hour or less): add \$1.00 per minute Transcript included
OPI	\$1.15/min all spoken languages
Dedicated schedule coordinator	NO additional costs
Personal account manager	NO additional costs
Secure and confidential online scheduling system	NO additional costs
Customized invoicing	NO additional costs
Travel time, mileage for local interpreters	NO additional costs

**13) Julie Pond**

173 Russo Avenue, # 704  
East Haven, CT 06513  
Phone: (203) 257-7994  
Email: [juliepond72@gmail.com](mailto:juliepond72@gmail.com)  
Payment Terms: Net 30

Provides: On-Site ASL Sign Language Interpreting Services

Description of service and all included costs:

<b><i>Performance Consulting and Interpreting Projects</i></b>
\$65.00 Per hour with a 2 hour Minimum, travel billed Portal to Portal, 48 hour cancellation fee, Prep time, Mileage explained below
<b>Description of service and all included costs</b>
<b>\$65.00 Per hour with a 2 hour Minimum</b>
<b>Travel time billed Portal to Portal at the same hourly rate (\$65)</b>
<b>Mileage billed at State Rate</b>
<b>48 hour Cancellation Policy Less than 48 hour notice will be billed in full</b>
<b>Prep time billed at hourly rate as accrued</b>
<b>Parking and other fees(tolls, etc.) built in as accrued</b>
<b>Times will be billed for 2 weeks after cancellation</b>
Performance Consulting and Interpreting Projects billed as blocks of hours assessed per project approved by UCIS

**14) Sandy Lee, LLC**

21 Bittersweet Lane  
Burlington, CT 06013  
Contact: Sandra Lee  
Phone: (860) 463-2173  
Email: [lee.sandyj@gmail.com](mailto:lee.sandyj@gmail.com)  
Payment Terms: Net 30

Provides: ASL Sign Language Interpreting Services

Description of service and all included costs:

<b><i>Performance Consulting and Interpreting Projects</i></b>
<b>Description of service and all included costs : Please note current PSA on file UCHCFC1-113694321</b>
<b>Provision of professional sign language interpreting services upon request in the clinical venue.</b>
<b>Assignments are billed at \$65.00/hour with a two (2) hour minimum. Assignments with less than two (2)</b>

hours

Notice are billed at \$75.00/hour.

Cancellation within 48 hours will be billed in full.

Valued-Added Offerings: In addition to clinical interpreting, I am experienced in the educational, corporate and Community venues. I have 13 years' experience coordinating interpreting service at the State agency level, as well.

**15) Sarah W. D'Agostino (Extended to CCPG)**

78 Wilshire Road

Vernon, CT 06066

Contact: Sarah W. D'Agostino

Phone: (860) 916-2714

Email: [sdagostino823@gmail.com](mailto:sdagostino823@gmail.com)

Payment Terms: Net 30

Provides: American Sign Language interpreting services in a variety of settings

Description of service and all included costs:

Base Rate	\$144.00
Hourly Rate	\$72.00
<b><u>Details re: terms of service for Contracting Entity (e.g., UConn CSD) please see attached documentation</u></b>	
<b>Relevant travel portal to portal beginning at Proposors office to assigned service area, such as Storrs campus</b>	
Hourly Rate	\$72.00
<b><u>Value-Added Offerings</u></b>	
<u>Available for consultation re: interpreting needs, set up, etc., upon request</u>	Costs to be determined based on need

**16) SignGlasses (Extended to CCPG)**

2696 N. University Avenue

Provo, UT 84604

Contact: Brandon Arthur

Phone: (202) 545-5817

Email: [brandon@signglasses.com](mailto:brandon@signglasses.com)

Payment Terms: Net 30

Provides: Sign-Language Interpreters and Real Time Writers via a software platform

Description of service and all included costs:

ITEM	DESCRIPTION	PRICING	QUANTITY	SUBTOTAL
PLATFORM IMPLEMENTATION	<ul style="list-style-type: none"> <li>Initial system configuration and set-up.</li> </ul>	\$450	1	(Waived)
SESSION RECORDING	<ul style="list-style-type: none"> <li>Composite lecture and service capture and replay. Sessions are accessible during the duration of the scheduled period.</li> </ul>	\$.25/min	-	-
REMOTE SERVICES	<ul style="list-style-type: none"> <li>Remote sign language interpretation</li> <li>Remote CART!Text services</li> </ul>	\$1.50/min \$2.67/min	- -	\$1.50/min \$2.67/min
TRAINING & SUPPORT	<ul style="list-style-type: none"> <li>Administrative staff training (virtual)</li> <li>Student training (virtual)</li> <li>Connectivity review and IT team orientation (virtual)</li> <li>Subscription period product support</li> <li>Smart glasses equipment warranty</li> </ul>	\$1,100	1	(Waived)
EQUIPMENT	<ul style="list-style-type: none"> <li>SignGlasses, Webcam, and Microphone - 1 unit</li> </ul>	\$1,500	-	-

**Recording Fees.** Session recordings will be billed at a rate of \$25/min. Per-minute recording fees will be waived for sessions where participants utilize SignGlasses remote services.

**Service Fees.** Remote sign language interpretation services will be billed at \$1.50/min. Remote CART/captioning services will be billed at \$2.67/min.

**Minimum Service and Late Cancellation Fees.** All sessions are subject to a 60-minute minimum service fee. All sessions are subject to a 24-hour late cancellation policy per scheduled practitioner.

**Payment Terms.** Invoices will be paid within 30 days from receipt. Invoices paid late are subject to a 5% late payment fee and an interest charge of 1% per month.

**Equipment Warranty.** SignGlasses offers an exclusive 12-Month warranty against all manufacturers' defects for purchased smart glasses.

#### 17) SignTalk CT, LLC

1663 East 17<sup>th</sup> St.

Brooklyn, New York 11229

Contact: Leah Schlager

Phone: (718) 382-2024  
 Email: [lschlager@signtalk.com](mailto:lschlager@signtalk.com)  
 Payment Terms: Net 30

Provides: On-Site ASL Sign Language Interpreting Services, CART services, Closed Captioning

Description of service and all included costs:

<b><u>Sign Language Interpreting Services Monday through Friday 7 AM - 5 PM Portal to Portal</u></b>	
Ongoing Jobs	\$97.83
Per Diem Jobs	\$112.17
<b><u>Sign Language Interpreting Services Monday through Friday Evenings &amp; Weekends Portal to Portal</u></b>	
Ongoing Jobs	\$117.40
Per Diem Jobs	\$135.28
<b><u>Emergency Sign Language Interpreting Services Portal to Portal - Jobs requested within 24 hours or less.</u></b>	\$145.00
<b><u>Closed Captioning</u></b>	\$175.00
<b><u>CART</u></b>	\$150.00

In case of student or client no-show, the university will be charged in full for the scheduled date and time. Two hours minimum apply per interpreter to all jobs.

After first year, an inflationary factor of 2.5% will apply.

**18) Source Interpreting (ASD) (extended to CCPG)**

139 North Main St.  
 West Hartford, CT 06107  
 Contact: Jeffrey Bravin  
 Email: [jeff.bravin@asd-1817.org](mailto:jeff.bravin@asd-1817.org)  
 Payment Terms: Net 15

Provides: CART, C-Print, sign language, oral interpreters

Description of service and all included costs:

<b><u>Payment Terms</u></b>	
Source Interpreting shall prepare an invoice detailing services rendered and submit such invoice to the Customer after services have been rendered. Customer shall make payment to the American School for the Deaf/Source Interpreting within 15 days of the invoice date. Customer's late payment or non-payment may result in denial of interpreting services and termination of this agreement by Source Interpreting.	
<b><u>Description of service and all included costs</u></b>	<b><u>Price</u></b>
<b><u>ASL Interpreting</u></b>	
ASL Interpreting - Standard Business Hours (7:00am-5:00pm)	\$95/hour
ASL Interpreting - Legal (7:00am-5:00pm)	\$ 100/hour

ASL Interpreting - Weeknight (5:00pm-10:00pm)	\$ 100/hour
ASL Interpreting - Weeknight (10:00pm-7:00am)	\$ 125/hour
ASL Interpreting - Weekend (any time)	\$ 120/hour
ASL Interpreting - Emergency / Less than 24 Hours Notice	\$ 160/hour
ASL Interpreting - Observed Holidays (Independence Day, Labor Day, Thanksgiving Day, Christmas Day, New Years Day, Martin Luther King Day, Washington's Birthday, Lincoln's Birthday, Good Friday, Memorial Day, Columbus Day, Veterans Day) [Connecticut state holidays]	\$ 180/hour
ASL Interpreting - Parking Expenses	All parking expenses incurred for campus assignments will be billed in full at cost.
ASL Interpreting - Prep Time (Graduate Level content)	Minimum 1 hour per class assignment
ASL Interpreting - Prep Time (Undergraduate Level content)	Minimum 30 minutes per class assignment
ASL Interpreting - Travel Time (for assignments at University of Connecticut campuses only)	\$180 per assignment (negotiable for back-to-back assignments)
ASL Interpreting - Mileage (not charged for assignments at University of Connecticut campuses)	\$0.75 per mile
ASL Interpreting - Cancellation - Over 20 Business Hours from Assignment Start Time	No charge
ASL Interpreting - Cancellation - Within 20 Business Hours of Assignment Start Time	Full charge
All services are a 2 hour minimum per interpreter.	
Services longer than 2 hours will be billed in 15 minute increments after the initial 2 hours.	
Services longer than 90 minutes may require 2 interpreters and will be billed as such.	
<b>Virtual/Remote Interpreting</b>	
Pricing for Virtual Interpreting Services is the same as On-Site Interpreting Services, with the following exceptions: all Virtual Interpreting Services Requests are a 1 hour minimum per Service Provider and Virtual Interpreting Services requests longer than 1 hour will be billed in 15 minute increments after the initial hour.	
Virtual Interpreting Services requests longer than 90 minutes may require 2 interpreters and will be billed as such.	
No mileage or parking fees will be charged for Virtual Interpreting Services.	
<b>CART/C-Print Captioning</b>	
<b>Remote CART</b>	
<i>Real time conversion of speech in 95%-98% verbatim text for individual viewers. (Word for Word)</i>	
<b>Individual</b>	\$90/hour
<b>Group or Large Screen</b> - Real time conversion of speech-to-text for multiple viewers on a large screen(s). Includes webinars and virtual audience meetings. Typically used for ceremonies, conferences, symposiums, etc.	\$140/hour
<b>Live Streaming / Broadcast</b> - Real time conversion of speech-to-text for live streamed, broadcasted events and shows. Captions are displayed as 2 lines of text on the bottom of the screen. Typically used for sporting events, news reports, televised township meetings, school ceremonies, etc. A certified Broadcast Captioner is utilized for broadcast captioning service.	\$146/hour
<b>Remote C-Print or Typewell</b>	
<i>Real time conversion of speech into summarized text for individual viewers. (Meaning for Meaning)</i>	
Individual, Online or Streaming	\$59/hour
An additional 15% charge is applicable between 5:00pm and 6:59am, weekends, and state holidays. All advanced technical or medical classes will be charged at the Group rate.	
Captioning Cancellation - At least 2 Business Days' Notice from Service Start Time	No charge
Captioning Cancellation - Less than 2 Business Days' Notice from Service Start Time	Full charge
All captioning services requests are a 1 hour minimum per Service Provider. Captioning services requests longer than 1 hour will be billed in 30 minute increments after the initial first hour.	