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## UNIVERSITY CONTRACT AWARD

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DATE ISSUED: August 1, 2017

COMMODITY: **Hartford Catering, Lodging and Venue Providers**

CONTRACT#: UC-17-KA012317-8E

FOR: University of Connecticut

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Payment Terms: Net 30

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TERMS OF CONTRACT:

- A. The University of Connecticut or using agency will issue either an individual purchase order or a blanket purchase order for services.
- B. The term of this contract shall be from August 1, 2017 to June 30, 2020 with options to renew for two (2) additional one (1) year terms.

1 <sup>st</sup> Extension	7/1/2020 to 6/30/2021
2 <sup>nd</sup> Extension	7/1/2021 to 6/30/2022

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**Purchasing Agent:**

Kristin Allen

(860) 486-0970

Email: [kristin.allen@uconn.edu](mailto:kristin.allen@uconn.edu)

**Infinity Hall Hartford, LLC**

Services: Catering and Venue Usage

32 New Britain Avenue

Unionville, CT 06085

Contact: Janelle Jenkins

Phone: (860) 560-7757 Ext 1706

Email: [jjenkins@infinityhall.com](mailto:jjenkins@infinityhall.com)

**Cancellation/Attrition Language per event/occurrence:** The University reserves the right to cancel, add or reschedule dates and times with 24 hour notice prior to the event or catering requirement to the Facility, without penalty. The Facility must attempt to accommodate rescheduled dates provided by the University, if any.

Rates on following page.

**INFINITY MUSIC HALL & BISTRO HARTFORD**

Primary Demand Rates

<b>Space</b>	<b>Capacity</b>	<b>Price</b>
Entire Venue	500 Theater Style/Bistro	\$5,250
Private Dining Room- Lower level	26 Plated Dinner OR 16 U Shape (Smart TV Capabilities)	\$250
Private Dining Room- Upper level	26 Plated Dinner OR 16 U Shape (Smart TV Capabilities)	\$250
Mezzanine	75 Cocktail Style/ 96 Seated	\$1,000.00
Main Hall	372 Theater Style/ 180 Meeting Set Up/ 130 Plated Dinner	\$2,000.00
Main Hall and Mezzanine	Dependent on Type of Event	\$4,200.00
Bistro	90 Seated Dinner/ 120 Cocktail Style	\$1,000.00
Green Room	8 - Ideal for Board Meetings	\$350.00
<b>Tech:</b>		
Projection Screen		\$100.00
Wireless Mics		\$125/each
Lavaliers		\$150/each
Rehearsal/Run Through		\$300.00
<b>Misc:</b>		
Coat Check		\$65 per attendant
<b>Meeting Package:</b>		\$5 per person
Bottled Fiji Water @ Each Seat (Replenished)		
Notepads		
Pens		
Easels w/ Flipcharts		
Hard Candy/Mints on Each Table		
<b>Parking in Garage</b>	**Depends on Duration of Event	\$7-\$20 per person