

ADDENDUM #2

DATE: November 12, 2021
TO: All Prospective Bidders
FROM: Lisa Mieszkowicz, Senior Procurement Specialist
RE: **RFQ# LM080121 Energy Analyst Consultant Services**

All respondents are hereby advised of the following amendment to the Request for Qualification documents which are hereby made an integral part of the bid documents for the subject contract, prepared by the University of Connecticut Procurement Services Department.

Proposals submitted shall be deemed to include the following document information as shown in Addendum No. 2. Respondents shall be required to acknowledge receipt of this addendum in their proposal response. Failure to acknowledge receipt of this addendum by the respondent may result in the rejection of their proposal response.

BIDDER NOTE: This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the bid number, response date, and return address. This will be accepted as part of your proposal response, **PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN ITEM NUMBER ONE (1) OF THIS DOCUMENT.**

Refer to the following clarifications:

- 1. Refer to the enclosed RFI Log.**

Name of Bidder

Date

Address

Signature and Title

Energy Analyst Consultant Services

Request for Information Log

<u>RFI No.</u>	<u>Question</u>	<u>Response</u>
1	Is it permissible to have two firms as a team to bid?	Refer to the RFQ Technical Criteria - Qualification and Experience Section 3 in regards to sub-consultants and joint ventures.
2	Is there any Supplier Diversity (Minority firms approved by the State of CT) included in this bid.	There are no set-aside requirements but Connecticut certified SBE/Mbe firms are always encouraged to submit proposals.
3	Which company currently provides the Energy Analyst Consultant services to the University?	The requested informatin is onsidered a FOIA request. Refer to the following link: https://publicrecords.uconn.edu/
4	Does the University currently have in place any kind of energy risk management policy, protocol, or hedging program? Would the University consider such a service part of the procurement scope in the ensuing RFP?	The University manages energy risk via various procurement strategies including layered hedges, reverse auction, timed procurement,etc.It would be considered.
5	We strongly believe that there should be segregation of duties between the transacting entity and the entity responsible for risk management. Does the University intend to include execution of transactions in the scope of the ensuing RFP?	Separation of advisory and transactional duties will occur.
6	When does the University anticipate sending out the Terms and Conditions addendum to the bidders for review?	The draft contract had been provided under Addendum #1
7	Our firm provides a wide array of energy-related services including Energy Efficiency, Distributed Generation, Microgrids & Storage, Energy Infrastructure, Energy Analytics & Supply Consultation, Operations & Maintenance. If our firm was selected to provide Energy Analyst Consultative Services, would it preclude our firm from UConn energy-project participation?	Consultative Services will be used to evaluate any bids for other works and therefore would preclude self selection to perform due to conflicts of interest.
8	Energy, Water, Reclaimed Water, or Wastewater Attributes - Can you provide more insights in regards to the University's needs from the vendor in relation to water and wastewater?	The University produces Nitrogen Credits and may engage in any future attribute monetized. We want to be prepared to address those needs if they arise.
11	Contract Evaluation and Administration - This section refers to assisting and advising the University. Would the chosen vendor not directly conduct any applicable RFPs with qualified vendors for power and natural gas supply for the University?	The University's Procurement Services, Capital Projects and Facilities Procurement (CPFP) department is the solicitation authority and the selected firm will be advisory only.
12	Budgeting and Tracking - What commodities/services beyond power and natural gas, does the University require the vendor to track and report on? How is that allocated across the 500 accounts referred to in the University's RFP.	Power, natural gas, propane, oil, water, bio-gas, chilled water, steam, energy attributes, budget, market conditions and futures are commodities and services of interest. It is the University's intent that 100% of accounts will be reviewed, tracked and reported.